



# Attendance Newsletter

Issue 1

November 2018

## CLASS ATTENDANCE AUTUMN 1 2018

<b>Whole school</b>	<b>96.1%</b>
<b>EYFS</b>	<b>96.5%</b>
<b>1B</b>	<b>91.5%</b>
<b>1W</b>	<b>97.7%</b>
<b>2T</b>	<b>96.1%</b>
<b>2W</b>	<b>96.0%</b>
<b>3R</b>	<b>98.4%</b>
<b>3/4D</b>	<b>96.4%</b>
<b>4G</b>	<b>97.4%</b>
<b>5P</b>	<b>95.6%</b>
<b>6SW</b>	<b>94.7%</b>

### Special points of interest:

- 5 minutes late every days for a year = 3 days of lost learning
- 15 minutes later every day = 2 weeks of lost learning
- 1 week absence = 7.5 hours of English and 5 hours of Maths

## Attendance Matters

Dear parents/carers

The Academy is trying to improve attendance and punctuality and we are writing to remind you that we expect every child's attendance to be at 96% or above—this is in line with government expectations.

THANK YOU SO MUCH to the families who have been working hard to ensure children's punctuality and attendance is high. There were 144 children with 100% attendance in the first half term.

### Students Whose Attendance is 96%-100%

- Keep up with work
- Have good friendships that last
- Understand lessons better

Not only is it important to come to school every day, it is equally important to make sure children are on time.

Breakfast Club is open from 8:00am every morning and costs £1 per day.

Doors open from 8:45am for children to be ready for registration at 8:55am.



## Drive for Improvement

In order to drive the improvement in attendance we are putting in place the following during this half term :

- First day absence calls/visits
- Class Weekly Attendance Trophy
- Weekly scrutiny of the reasons for absence/

lateness/patterns

- Monthly 100% Attendance Letters
- Termly Certificates for 100%
- Texts/letters to parents/carers detailing required improvements
- Celebratory texts/letters to parents/carers

- Meetings/contracts for parents/carers where improvement is required.

You will therefore be receiving more information about your child's attendance and be asked questions if your child's attendance falls below 96%.



## Support

If you would like to discuss any issues that are preventing your child from attending school please contact:  
Mrs S Stockkil  
Mrs K Sharpe  
Phone: 01482 783576  
E-mail: [admin@westcott.hull.sch.uk](mailto:admin@westcott.hull.sch.uk)

## WESTCOTT PRIMARY SCHOOL

*Inspiring independence and a love for learning*

## Holidays in Term Time

Parents/carers should ensure that family holidays and any term time leave are arranged outside of school term time. Requests for leave of absence should be in writing and sent to the Headteacher prior to the holiday.

All requests for absence will be responded to in writing and will only be authorised in exceptional circumstances.

If permission is not granted, but the child is still absent, the absence is classed as unauthorised and parents/carers may be issued with a penalty notice.

**141 days were lost at Westcott during the first half term due to holidays.**

- If your child is unwell please inform the office by no later than 9:30am. For ailments such as a minor cough, sniffles, mild headaches or just feeling a bit under the weather you should send your child to school. If a member of staff feels that they are not well enough to remain in class you will be contacted.
- Please avoid making dental/doctors/optician appointments for your child during the school day; if an appointment is absolutely necessary please show your appointment card/letter (preferably in advance) to the office as evidence for this absence.



**EVERY  
SCHOOL DAY  
COUNTS**